

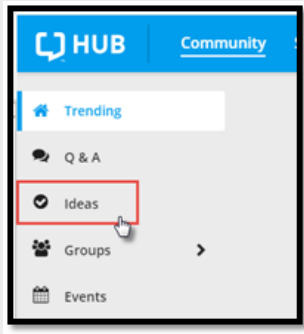
VIRTUAL Connections

Idea Portal “Tip Sheet”

Accessing the Idea Portal

The idea portal can be accessed via HUB. Use this link to log into Hub:
<https://hub.rldatix.com/CommunityTrending>

Once logged into HUB, click “Ideas”.



Adding A New Idea

Click “+ ADD A NEW IDEA” to add an idea to the portal.



Choose a module for the idea, fill out any required fields then click “ADD IDEA”.

A screenshot of the 'Add Idea' form. At the top, it says 'Add Idea'. Below that is a dropdown menu for 'Choose a Module for this idea' with 'Enterprise Risk Management' selected. There is a 'Your idea' section with a 'New idea' button and a text area for 'Give a sentence summary of the idea'. Below this is a lightbulb icon and a note: 'Any similar ideas will appear here when you start typing. Consider voting for them before you create a new idea.' There is a 'Please add more details' section with a 'Paragraph' label and a text area containing the question 'Why is it critical, who would benefit from it, how should it work?'. There is also an '@ mention this:' section with an 'Rldatix Platform' dropdown menu. At the bottom right, there is a blue 'ADD IDEA' button.

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Idea Portal “Tip Sheet”

Searching for Ideas

To search for ideas, click the “Search all ideas” box and typing. Results will be returned as you type.

Browsing and Filtering Ideas

Ideas can be filtered by:

- “My” ideas
- Status
- Category

Additionally, ideas can be sorted by:

- Trending (default)
- Recent
- Popular

My ideas

My votes

My proxy votes

My subscriptions

Pinned ideas NEW

FILTER BY CATEGORY

- Analytics
- Assessments
- Claims

Sort by: Trending ▾ Filter by: Status ▾

FILTER BY STATUS

Listening to Community Feedback	140
Discovery	12
On Roadmap	0
In Development	6
Already exists	3
Not Planned	17
Delivered (hidden by default)	25

Sort by: Trending ▾

- Recent
- Trending**
- Popular